




MEMORANDUM

FROM: Barbara Albritton 
TO: INCOG Member Governments, Fire Departments, Water Districts
DATE: August 22, 2017
RE: INCOG Rural Economic Action Plan (REAP) Funding

I am happy to inform you that the Rural Economic Action Plan (REAP) funding has been approved by the Oklahoma State Legislature for the twenty-second year though at a reduced level from last year. **Information in this memo which is new this year is shown in bold text.** Enclosed is a copy of the INCOG REAP Plan as well as a copy of the application guidelines and forms to be used this year. Included in your packet as well are listings of projects submitted last year in community development and transportation. Projects below the dark line on each sheet are projects that remain unfunded. This year the INCOG allocation will have three set-asides - one for community/economic development projects, one for transportation-related projects, and one for CDBG/REAP. **NOTE: The Oklahoma Department of Commerce has instituted a mandatory time line for all of the COGS beginning this year. As such, the time frame will be two months earlier. Applications will be due on Friday, November 3, 2017.**

Some of the highlights in the INCOG 2017/2018 REAP Application Guidelines include the following:

- 1) Maximum grant amount for economic/community development is \$40,000;
- 2) Maximum grant amount for transportation projects is \$60,000;
- 3) Priority will be given to communities under 1,750 in population.
- 4) Construction projects must be located on property either owned or leased to the applicant (An applicant is a City, Town or County – for example, in order for a rural fire department to do construction, it must deed or lease the property to the City, Town or County which is applying on their behalf).
- 5) Cities and Towns will be limited to one application per category and only one grant total per community will be funded. A city or town cannot submit a project for the city/town and another for the fire or police department.
- 6) Boards of County Commissioners (BOCC) will be allowed a total of three direct applications, e.g. roads, bridges, fairgrounds, etc. These may be divided as each Board of County Commissioners determines. This year there will be no limit on sponsored applications such as for rural fire departments or rural water districts. As with municipalities, should the BOCC have direct projects which are three years older or older, the total number of direct applications will be reduced by that number. A sponsored grantee which has a project that has been open longer than three years will not be able to submit a new application until that project is closed.

- 7) The application forms have been revised to add a regional objectives section. **Please complete these sections as well as the impact sections. If you don't make a case for your project, it may not be scored as highly as it would if you had provide the requested information.** For example, if you are adding onto a fire station, how will this improve your operation. If you are purchasing generators, why are they needed, etc. The application is also available online at www.incog.org. Just enter REAP in the search bar; the forms are at the bottom of the REAP page.
- 8) Applications in the community development set-aside or the transportation set-aside may be re-submitted for consideration, however, as with new applications only one per entity per category. These applications will be given 5 bonus points in the scoring process. Should you wish to resubmit a project for consideration under the 2017/18 program, a new resolution does not need to be passed. Rather, you may submit a letter requesting the application be considered along with any revisions to the scope or budget.
- 9) No entity with projects which have been open longer than three years will be allowed to submit a new application.
- 10) Please consult the attached REAP Plan for revisions made due to the statutory changes which were passed by the legislature regarding project categories and ineligible projects.
- 11) **Applications are due to the INCOG offices by close of business on Friday, November 3, 2017.**

All applications must be approved by the governing body prior to submission. Title 11 fire departments must be sponsored by the city or town. Title 18 and 19 fire departments and water districts will be sponsored by their County's Board of County Commissioners. Resolutions are to be passed by cities, towns and counties, not fire department or water district boards.

Many of you have already been working with INCOG staff members in preparing applications for REAP funds. Should any of you need assistance with the application process, please contact me at (918) 584-7526.

2017 REAP Community Development

#	Sponsor	Applicant	Project	Need Pts	Pop Pts	Cost/Cap	Fiscal Cap.	Local Effort Pts	Impact Pts	Regional Obj.	Readiness	Resubmit	Previous App	Project Cost	Grant Request	Grant Request	Total Points	Cumulative Request	\$
1	Avant	Avant	Gas System Improvements	20	10	12	5	3	5	6	3	5	3	\$ 28,344	\$ 25,000	3	75	\$ 25,000	\$ 214,753
2	Osage County	Black Dog VFD	Interior Finishing of Fire Dept.	11	10	12	4	6	5	2	5	5	5	\$ 27,000	\$ 20,000	5	70	\$ 45,000	\$ 189,753
3	Kellyville	Kellyville	Purchase of Fire Equipment	20	10	9	4	7	5	4	3	0	3	\$ 41,000	\$ 40,000	1	66	\$ 85,000	\$ 169,753
4	Creek County	Slick VFD	Purchase truck/skid unit for Grass Rig	10	10	12	3	3	5	4	3	5	5	\$ 24,600	\$ 20,000	5	65	\$ 105,000	\$ 129,753
5	Barnsdall	Barnsdall	Engineering for Water Treatment Plant	15	10	9	4	7	8	4	5	0	1	\$ 44,950	\$ 40,000	1	64	\$ 145,000	\$ 109,753
6	Burbank	Burbank	Storm Siren	20	10	1	5	1	8	4	3	5	3	\$ 28,718	\$ 28,718	3	63	\$ 173,718	\$ 69,753
7	Osage County	Rock VFD	Purchase of Storage Bldg.	11	10	12	4	4	5	2	3	0	5	\$ 7,872	\$ 7,872	5	61	\$ 181,590	\$ 41,035
8	Tulsa County	Liberty VFD	Fire Equipment	7	5	15	2	3	5	4	5	5	5	\$ 23,869	\$ 20,000	5	61	\$ 201,590	\$ 33,163
9	Tulsa County	WID #3 (Turkey)	Water System Improvements	12	5	15	2	1	5	2	3	5	5	\$ 15,986	\$ 15,986	5	60	\$ 217,576	\$ 13,163
10	Fairfax	Fairfax	Engineering for Water System Improvements	20	10	9	3	3	5	4	3	0	1	\$ 39,100	\$ 39,100	1	59	\$ 256,676	\$ (2,823)
11	Osage County	Pershing VFD	Purchase of Pumps for Fire Vehicles	7	10	9	4	4	5	4	3	0	5	\$ 8,175	\$ 8,175	5	56	\$ 264,851	\$ (41,923)
12	Shidler	Shidler	Engineering for Water Treatment Plant	15	10	3	3	3	8	4	5	0	3	\$ 53,950	\$ 40,000	1	55	\$ 304,851	\$ (90,098)
13	Mounds	Mounds	Purchase of Land for Municipal Building	12	10	9	4	10	0	2	3	0	1	\$ 150,000	\$ 40,000	1	52	\$ 344,851	\$ (130,098)
14	Kiefer	Kiefer	Purchase of Police Equipment	11	5	12	3	5	3	2	3	0	5	\$ 37,180	\$ 37,180	1	50	\$ 382,031	\$ (167,278)
15	Creek County	Olive VFD	Building Addition	7	10	6	1	5	5	2	5	5	3	\$ 42,000	\$ 40,000	1	50	\$ 422,031	\$ (207,278)
16	Sperry	Sperry	Force Main Replacement	11	10	9	4	3	5	2	1	0	3	\$ 40,000	\$ 40,000	1	49	\$ 462,031	\$ (247,278)
17	Depew	Depew	Purchase of Police Vehicle	12	10	3	4	7	3	4	3	0	1	\$ 44,590	\$ 40,000	1	48	\$ 502,031	\$ (287,278)
18	Porter	Porter	Lift Station Improvements	7	10	6	2	5	5	2	1	5	1	\$ 40,000	\$ 40,000	1	45	\$ 542,031	\$ (327,278)
19	Inola	Inola	Sewer System Improvements	7	5	12	1	8	5	2	1	0	1	\$ 129,500	\$ 40,000	1	43	\$ 582,031	\$ (367,278)
20	Chelsea	Chelsea	Construction of New Waterline	7	5	1	2	8	5	2	3	0	1	\$ 41,499	\$ 20,000	5	39	\$ 602,031	\$ (387,278)

\$ 867,333 \$ 602,031

*Partial funding \$13,163

2017 REAP Transportation

#	Applicant	Project Description	Need Pts	Pop Pts	Cost/Capita Pts	Fiscal Capacity Pts	Local Effort Pts	Impact Pts	Regional Obj Pts	Readiness Pts	Resubmit Pts	Previous App Pts	Project Cost	Grant Request	Grant Request Pts	Total Points	Cumulative Request	\$262,476		
1	Avant	Street Resurfacing (2nd Street)	20	10	3	5	4	10	6	1	5	3	\$ 75,325	\$ 50,000	1	68	\$ -	\$262,476		
2	Osage County (Rock VFD)	Reconstruct Department Driveway	11	10	15	3	6	5	2	5	0	5	\$ 5,000	\$ 5,000	5	67	\$ -	\$262,476		
3	Collinsville	Drainage Center to Spring and 11th to 12th	11	5	15	3	10	10	6	3	0	1	\$ 340,000	\$ 60,000	1	65	\$ 60,000	\$202,476		
4	Kiefer	School access on 2nd Street	11	5	12	5	8	10	4	1	0	5	\$ 90,750	\$ 60,000	1	62	\$ 120,000	\$142,476		
5	Mannford	Resurfacing 289th W. Ave.	7	5	15	1	9	10	4	3	0	3	\$ 330,000	\$ 40,000	3	60	\$ 160,000	\$102,476		
6	Mounds	Resurfacing 5th, 5th Pl. and McNabb	12	10	9	4	7	5	4	1	0	1	\$ 71,000	\$ 60,000	1	54	\$ 220,000	\$42,476		
7	Sperry *	Drainage on Atoka Street	11	10	1	4	8	10	4	1	0	3	\$ 110,000	\$ 50,000	1	53	\$ 270,000	(\$7,524)		
8	Tulsa Co. District 1	Resurfacing 156th St. North	11	10	6	2	6	5	4	3	0	5	\$ 198,000	\$ 60,000	1	53	\$ 330,000	(\$67,524)		
9	Porter	Resurfacing 4th St., Dixieland St.	7	10	6	2	7	10	4	3	0	1	\$ 77,526	\$ 60,000	1	51	\$ 390,000	(\$127,524)		
10	Rogers County District 3	Low Water Crossing	7	5	12	4	8	5	2	1	0	5	\$ 171,000	\$ 60,000	1	50	\$ 450,000	(\$187,524)		
													\$	1,468,601	\$	505,000				

* Partial funding \$42,476

INDIAN NATIONS COUNCIL OF GOVERNMENTS (INCOG) RURAL ECONOMIC ACTION PLAN FY 2018

BACKGROUND and ORGANIZATIONAL STRUCTURE

INCOG is a regional council of governments comprised of local governments voluntarily joining together to work on common interests for the greater economy of each entity and the benefit of all. The membership is made up of Creek, Osage, Rogers, Tulsa and Wagoner Counties.

The INCOG region contains almost 881,000 residents and covers an area of nearly 4,350 square miles.

Within INCOG's region, 40 cities and towns and the unincorporated portions of the five member counties are eligible to apply for REAP funds. A listing of those eligible entities is attached.

PLAN DEVELOPMENT PROCESS

In order to provide the opportunity for input from member governments and area legislators into the planning process, public meetings were held in each of INCOG's member counties. At these meetings input was sought regarding the types of projects which should be considered for funding, the level of funding, possible ranking criteria and other issues which were crucial to plan development. Additionally at these meetings representatives were selected to be members of a Policy Committee to establish the application guidelines and ranking criteria for the evaluation of REAP projects submitted to INCOG. The Policy Committee is comprised of representatives of the INCOG region who are eligible to apply for these funds including counties, communities under 1,750 population and communities between 1,750 and 7,000. The Policy Committee provides oversight to the REAP Program and makes recommendations to the INCOG Board of Directors. In developing the INCOG REAP Plan for the 2011/2012 funding year, the REAP Policy Committee made minor revisions to the INCOG REAP plan to reflect changes in Title 62 made during the 2010 legislative session. Application guidelines, including application deadlines, scoring criteria and maximum grant amounts, are addressed in the annual Application Guidelines.

The following regional objectives were established pertaining to the projects to be funded through the REAP Program. Projects receiving funding should: a) enhance economic development; b) promote intergovernmental cooperation; c)

promote and enhance public health and safety; and/or d) implement regional or local plans.

REAP GENERAL PROGRAM POLICIES AND GUIDELINES

Three funding set asides will be provided: one for Community Development projects, one for Transportation and one for matching funds for the CDBG-REAP program offered through the Oklahoma Department of Commerce (ODOC). Funds from the REAP account will be spent on projects as awarded by the INCOG Board of Directors based on an evaluation of the needs of the entity requesting funding considering growth, per capita income, population, fiscal capacity and local effort. Additionally the merit of the applications will be evaluated based on cost effectiveness, health, safety and economic impacts, the degree to which the proposed project meets legislative intent and regional objectives and the applicant's readiness to proceed. Specific criteria for each set aside have been established in order to rank the project applications. Applications for the CDBG-REAP set aside will be scored according to the criteria presented in the ODOC CDBG-REAP Application Guidelines.

Projects will include but not be limited to the following:

- 1. Rural water quality projects, including acquisition, treatment, distribution and recovery of water for consumption by humans or animals or both;**
- 2. Rural solid waste disposal, treatment or similar projects;**
- 3. Rural sanitary sewer construction or improvement projects;**
- 4. Rural road or street construction or improvement projects;**
- 5. Provision of rural fire protection services and public safety services;**
- 6. Expenditures designed to increase the employment level within the jurisdiction of INCOG;**
- 7. Provision of health care services, including emergency medical care in rural areas;**
- 8. Construction or improvements of telecommunication facilities or systems;**
- 9. Improvements of municipal energy distribution systems;**
- 10. Community buildings, courthouses, town halls, senior nutrition centers, meeting rooms, or similar public facilities.**

Effective July 1, 2010, at least eighty percent (80%) of any funds distributed to an entity (COG) shall be expended for assets described in categories 1 through 6. The remaining amount of any funds distributed may be expended on assets or purposes described in categories 7 through 10.

Ineligible projects

- Ineligible projects include activities not encompassed by the 10 eligible project categories and not meeting the statutory population thresholds enumerated previously including:**
 - Consumable goods and office supplies**

- **Personnel costs**
- **Park projects including park maintenance equipment (except community centers and similar public facilities located in parks which are eligible – see #10 above)**
- **Fairgrounds projects (except community centers and similar public facilities located in fairgrounds which are eligible – see #10 above)**
- **Mowers and lawn maintenance equipment**
- **Veterans' memorials**
- **Codification of ordinances**
- **Capital Improvement Plans (CIP's)**
- **Comprehensive (Land use) Plans**
- **Housing projects/programs (demolition, emergency repair, rehabilitation, construction)**
- **County maintenance barns or any other county-wide or district-wide projects for county commission districts with a population of 7,000 or greater**

Projects for the Transportation set-aside shall include road, street and bridge construction and/or transportation-related improvements such as sidewalks and street signs as well as transportation-related drainage improvements. In addition, any vehicles other than emergency vehicles are eligible under the transportation category.

Applications in all set asides which are being submitted in conjunction with an existing or proposed business/economic development opportunity will be required to have letters of commitment from the benefiting businesses regarding intention to locate and/or number of existing or potential jobs.

All funds expended from the INCOG REAP fund shall be made in the same manner as provided by law for the expenditure of other public funds and will be accounted for in the same manner as other public funds. Grantees in the CDBG-REAP program will also be required to comply with ODOC policies and requirements such as low-moderate income benefit, Davis-Bacon wage rates and income surveys.

Funds distributed on behalf of unincorporated areas will be accounted for by the county requesting the funds and accounted for in the same manner as other public funds.

All Projects will meet the approval criteria adopted by the INCOG Board of Directors. In the review and consideration of the applications for financial assistance under the REAP program, INCOG shall give consideration to applicants based on the following general program guidelines:

1. **Compliance with the law.** The application and proposed project must be found to be in compliance with all applicable and relevant federal, state and local laws and regulations and the applicant must possess all

necessary and incidental legal rights and privileges necessary for project commencement and operation.

2. Eligibility. The applicant must be a qualified entity or represented by a qualified entity and the proposed project must be for a qualified purpose as defined in the REAP plan.
3. Local need, support and priority. The project must be found to be needed in the area to be served and must be found to be sufficient, as proposed, to serve such needs. INCOG shall additionally consider the project's relevant benefit and priority in relation to the needs of other proposed projects and applicants. INCOG shall also consider the extent and degree of local support, interest and commitment in the proposed project.
4. Economic feasibility. INCOG shall consider the overall apparent economic viability and feasibility of the project as a whole.
5. Project feasibility. INCOG shall consider from the engineering data (if required for the project) submitted and other sources available whether the proposed project appears feasible and serves the public interest and welfare.
6. REAP grant amounts and availability of funds. The matching funds for the CDBG-REAP program will be an amount equal to the allocation made by ODOC (should ODOC fund a CDBG/REAP set aside). The balance of INCOG's REAP funds will be divided on a 45%/55% basis between Community Development REAP projects and Transportation REAP projects, respectively. IF ODOC is not funding a CDBG/REAP set aside, INCOG's REAP funds will be split 45%/55% solely between Community Development and Transportation. Total allocations of funds for the Transportation and Community Development categories may be adjusted as a result of re-programmed funds or accrued interest. Any funding balance which remains from one allocation after all projects are funded will be transferred to the other allocation. Applicants are encouraged to request the smallest amount necessary to accomplish the projects.

**RURAL ECONOMIC ACTION PROGRAM
ELIGIBLE INCOG CITIES/TOWNS**
(Revised October, 2012)

	2010 Population Less Than 1,750	2010 Population 1,750 - 7,000
Creek County:	Depew Kellyville Kiefer Lawrence Creek Mounds Oilton Slick	Bristow Drumright Mannford
Osage County:	Avant Barnsdall Burbank Fairfax Foraker Grainola Osage Prue Shidler Webb City Wynona	Hominy Pawhuska
Muskogee County:		Haskell
Rogers County:	Foyil Inola Jamestown Oologah Talala Valley Park	Chelsea Verdigris
Tulsa County :	Liberty Lotsee Sperry	Collinsville
Wagoner County:	Fair Oaks Okay Porter Red Bird Tulahassee	

INCOG REAP PROGRAM APPLICATION GUIDELINES AND RANKING CRITERIA

The program guidelines and criteria specific to implementation of the INCOG REAP Program which were recommended by the REAP Policy Committee and adopted by the INCOG Board are as follows:

Application Guidelines

- 1) Priority will be given to applicants with a population of under 1,750 according to the latest decennial census or Bureau of Census estimates. These entities will receive the maximum number of points. Applicants with a population of 1,750 to 7,000 will be given fewer points. If new census data is released after the due date for applications, all entities eligible at the time applications were released will be deemed eligible for that program year.
- 2) All applications must have approval of the governmental entity submitting the project.
- 3) There will be no pre-determined geographic allocation of funds. All projects will be ranked against each other on a region-wide basis. With the exception of the pre-established need and population criteria utilizing available data, the applications will be ranked relative to each other.
- 4) The cut-off date for the application cycle will be set annually by INCOG in order to allow sufficient time for potential applicants to submit project applications. A municipality may submit one application per category, however, only one project per applicant will be funded. Counties may submit an unlimited number of sponsored applications and three direct applications. Applications, which were unfunded from previous years, may be re-submitted for consideration. No municipalities or sponsored entities with projects that are three years old or older will be allowed to submit an application. The number of direct county applications will be reduced by the number of three year old or older direct open projects.
- 5) The maximum grant for Community Development projects will be \$40,000 for single entity projects. Transportation project will have a maximum of \$60,000. The maximum for CDBG-REAP will be determined annually by ODOC and must be matched 50%/50% by INCOG REAP funds.
- 6) Only one-time capital-related (construction, equipment or furnishings) expenditures or project-related costs such as preliminary or design engineering or architectural design will be considered as eligible expenses. No general planning, administration or promotional activities will be funded.

- 7) No matching funds will be required, however, applicants may choose to provide local project support in the form of funding, labor and/or materials in order to demonstrate evidence of their commitment to the project.
- 8) An emergency fund will be established at a level of up to 10% of the total annual INCOG allocation to be capitalized from recaptured monies from terminated or closed out projects. Projects being submitted for funding as an emergency must be unforeseen, under a time constraint for completion, a threat to public health and safety and, must otherwise be eligible for REAP funding. Emergency applications will be required to be accompanied by a resolution from the governing body declaring an emergency.
- 9) Construction projects must be located on property owned by or leased to the applicant.

Applicants for the ODOC CDBG-REAP program should refer to the ODOC Application Guidelines for program requirements.

Project Implementation

Close out of funded projects will not be required prior to their contract expiration date in order to apply for the current year's REAP funds. Applications of grantees that have not completed projects in accordance with their contract expiration date will be considered only if the project is closed out prior to the application deadline. Those applicants in the CDBG-REAP program which have an open CDBG grant must submit closeout documents to ODOC in accordance with ODOC submission deadlines.

INCOG management will have the authority to grant minor scope changes to funded projects without prior approval by the REAP Policy Committee or the INCOG Board of Directors.

Grantees of the CDBG-REAP program will have contracts with both ODOC and INCOG. After October 1 of any given year, recaptured money will be rolled over into the new funding year. Grantees may not substitute another project if the original project does not materialize.

RANKING CRITERIA

In order to evaluate the applications submitted to INCOG, the following ranking criteria have been established based on the latest decennial census or Bureau of Census estimates and other available data.

COMMUNITY DEVELOPMENT

Need - 20 points

Need will be determined by the applicant's growth rate from 2010 and per capita income compared to the Tulsa MSA average. Priority will be given to those applicants who experienced a decline in population in the period. Applicants who grew at a rate in excess of the MSA average will be given second priority and those applicants who experienced growth but at a rate less than the MSA average will be given third priority. Growth for projects in unincorporated areas will be based on the smallest, representative level of census information available rather than county-wide data.

Priority will be given to applicants whose per capita income is less than 67% of the MSA average. Applicants with 67% to 100% of the MSA average will be given second priority.

Population - 10 points

Priority will be given to applicants under 1,750 in population with 10 points. Five points will be given to those applicants with a population of 1,750 to 7,000 and multi-jurisdictional projects with a combined population of over 1,750.

Cost Per Capita/ or Job Creation/Retention - 15 points

This factor will be derived by allocating the grant dollars to the number of beneficiaries for infrastructure and public safety and service projects to arrive at a grant dollars per capita benefiting from the project. For business/job-related applications, the grant dollars will be divided by the number of jobs created or retained.

Fiscal Capacity - 5 points

This will be determined by calculating the assessed valuation per capita for County applications and per capita sales tax yield per penny for municipalities.

Local Effort - 10 points

This will be determined based on the level of an applicant's sales tax and other available funding. Municipalities with a sales tax greater than or equal to 4% or a county with a sales tax greater than or equal to 1.25% will be given priority. Those entities which have a sales tax, but at a level less than those listed above will receive fewer points. Additionally, the applicant's efforts toward project implementation such as cooperative agreements, public-private partnerships, bond issues and, to a lesser extent, community fundraising and volunteer efforts will be taken into consideration. Applicants must provide written documentation of the level of local participation including assistance from other jurisdictions.

Impact - 15 points

The health and safety and/or economic impact of the project will be considered relative to the other applications received.

Legislative Intent/Regional Objectives - 10 points

The extent to which a project meets the intent of the legislation and regional objectives contained in the INCOG REAP Plan will be evaluated. Multi-jurisdictional projects will be given the highest priority in this category.

Readiness to Proceed - 5 points

The applicant will be asked to provide an anticipated start date. Those applications which are the most ready to proceed will receive priority. Applicants will be required to provide written documentation of the level of readiness to proceed.

Grant Amount - 5 points

Applicants requesting \$20,000 and under will receive 5 points. Applications requesting \$20,001 to \$30,000 will receive 3 points and applications between \$30,001 and \$40,000 will receive 1 point as will multi-jurisdictional projects.

Re-submitted Applications/REAP Funding Points- 10 points

Applicants who re-submit an unfunded project from a previous funding year will receive 5 points. This is subject to the one application per entity guideline. Applicants may not revise scope, but may revise budget as necessitated by inflation or may reduce the project costs as a result of cost effective analysis. Project location and scope must be substantially the same to qualify for these points. Additionally, applicants – both direct and sponsored - will receive up to five points based on the number of projects for which they have received REAP funding.

TRANSPORTATION

The transportation set-aside will use the same criteria definitions and point scale as community development in the categories of population, fiscal capacity, cost per capita, local effort, readiness to proceed, and re-submitted, unfunded applications. In addition, the following transportation-specific criteria will be applied:

Grant Amount - 5 points

Applicants requesting \$20,000 and under will receive 5 points. Applications requesting \$20,001 to \$40,000 will receive 3 points and applications between \$40,001 and \$60,000 and multi-jurisdictional projects will receive 1 point.

Impacts - 15 points

Applicants will receive up to fifteen points for impacts such as access to state highways, access to existing or planned employment centers, elimination of hazards and other impacts.

CDBG-REAP

Criteria for the CDBG-REAP program are outlined in the ODOC CDBG-REAP Application Guidelines.

The general policies, program guidelines and criteria set forth above are intended to constitute general guidelines and standards for application and review and consideration by INCOG. These criteria shall not be deemed exclusive and in all instances each application and project must be reviewed and considered on its own individual merits.

The criteria and standards set forth shall accordingly be interpreted and applied so as to allow sufficient flexibility in the ultimate exercise of INCOG's judgment and discretion. All projects that meet the guidelines of Oklahoma Statutes, Section 2008 of Title 62 will be reviewed and rated.

Decisions on funding projects and amounts is at the sole discretion of INCOG. The INCOG Board of Directors also reserves the right to modify the REAP Plan and application guidelines in whole or any part to comply with federal, state, and local laws and regulations. The INCOG Board of Directors also reserves the right to modify this plan to meet current and future needs of the entities it serves.

**INDIAN NATIONS COUNCIL OF GOVERNMENTS
(INCOG)**

Rural Economic Action Plan (REAP) Application

TRANSPORTATION - FY2018

I. APPLICANT INFORMATION

A. Name: _____ County: _____

B. Address: _____ Phone: _____

_____ Fax: _____

C. Applicant's Chief Elected Official: _____

D. Applicant's Contact Person (if other than chief elected official):

Name: _____

Address: _____ Phone: _____

_____ Fax: _____

E-mail: _____

E. Population (for City/Town/Unincorporated Area of County): _____
(Based on 2010 Census information)

II. PROJECT INFORMATION:

A. Project Description: _____

B. Project Location (attach map of target area): _____

C. Amount of Grant Request: _____

D. Anticipated Project Start Date: _____

E. Total number of people benefiting from project: _____

F. Project Budget (Form attached)

III. REGIONAL OBJECTIVES

A. Does the project enhance economic development? Yes No If yes, please explain_____

B Does the project promote intergovernmental cooperation? Yes No If yes, please explain.

C Does the project promote public health and safety? Yes No If yes, please explain_____

D. Is the project included regional or local plans such as long range or capital improvement plans?
Yes No If yes, please provide documentation.

E. Is the project multijurisdictional? Yes No If yes, please explain_____

IV. TRANSPORTATION PROJECT IMPACT

A. Does it improve access to State Highway System? (explain): _____

B. Does it provide direct access to an existing or planned employment center? (please describe and quantify to the extent possible): _____

C. Does it eliminate safety hazards? (please describe): _____

D. Other Impacts (please describe): _____

V. LOCAL EFFORT

A. Narrative of local effort in the project/area (Attach additional sheets if necessary): _____

B. Source* Amount

*Source may be local funds, other grant funds, volunteer labor (list # of hours at \$10/hour) or donated materials (give actual or estimated worth).

RESOLUTION _____

AUTHORIZING APPLICATION FOR RURAL ECONOMIC ACTION PLAN GRANT FROM THE INDIAN NATIONS COUNCIL OF GOVERNMENTS (INCOG)

WHEREAS, the State of Oklahoma has made funds available to certain communities through the Rural Economic Action Plan; and

WHEREAS, these funds are to be applied for through the Indian Nations Council of Governments for **community/economic development** and **transportation** projects; and

WHEREAS, it is in the best interest of the citizens of _____ to expedite the preparation and submission of an application for financial assistance from the Rural Economic Action Plan Fund in the form of a grant

NOW THEREFORE, BE IT RESOLVED that the _____ is/are hereby authorized and directed to sign a resolution and related documents necessary to file and process a grant application with INCOG on behalf of _____.

PASSED AND APPROVED by the _____ this _____ day of _____, 201_.

By: _____

Typed Name and Title

ATTEST:

INDIAN NATIONS COUNCIL OF GOVERNMENTS (INCOG)

Rural Economic Action Plan (REAP) Application

ECONOMIC/COMMUNITY DEVELOPMENT - FY 2018

I. APPLICANT INFORMATION

A. Name: _____ County: _____

B. Address: _____ Phone: _____

_____ Fax: _____

C. Applicant's Chief Elected Official: _____

D. Applicant's Contact Person (if other than chief elected official):

Name: _____

Address: _____ Phone: _____

_____ Fax: _____

E-mail: _____

E. Population (for City/Town/Unincorporated Area of County): _____
(Based on 2010 Census information)

II. PROJECT INFORMATION:

A. Project Description: _____

B. Project Location (attach map of target area): _____

C. Amount of Grant Request: _____

D. Anticipated Project Start Date: _____

E. Please describe steps which have been accomplished and/or will be required prior to implementation: _____

F. Total number of people benefiting from project: _____

G. Project Budget (Form attached)

III. REGIONAL OBJECTIVES

A. Does the project enhance economic development? Yes No If yes, please explain_____

B Does the project promote intergovernmental cooperation? Yes No If yes, please explain.

C Does the project promote public health and safety? Yes No If yes, please explain_____

D. Is the project included regional or local plans such as long range or capital improvement plans?

Yes No If yes, please provide documentation.

E. Is the project multijurisdictional? Yes No If yes, please explain_____

IV. ECONOMIC/COMMUNITY DEVELOPMENT PROJECT IMPACT

A. Does the Project create Jobs (attach additional sheets if necessary):

B. Explain Impact (attach additional sheets if necessary):_____

V. LOCAL EFFORT

A. Narrative of local effort in the project/area (Attach letters designating source and amount of local match and/or agreements with other contracting entities.) _____

B.

Source*

Amount

*Sources may be local funds, other grant funds, volunteer labor (list # of hours at \$10/hour) or donated materials (give actual or estimated worth).

RESOLUTION _____

AUTHORIZING APPLICATION FOR RURAL ECONOMIC ACTION PLAN GRANT FROM THE INDIAN NATIONS COUNCIL OF GOVERNMENTS (INCOG)

WHEREAS, the State of Oklahoma has made funds available to certain communities through the Rural Economic Action Plan; and

WHEREAS, these funds are to be applied for through the Indian Nations Council of Governments for **community/economic development** and **transportation** projects; and

WHEREAS, it is in the best interest of the citizens of _____ to expedite the preparation and submission of an application for financial assistance from the Rural Economic Action Plan Fund in the form of a grant

NOW THEREFORE, BE IT RESOLVED that the _____ is/are hereby authorized and directed to sign a resolution and related documents necessary to file and process a grant application with INCOG on behalf of _____.

PASSED AND APPROVED by the _____ this _____ day of _____, 201_.

By: _____

Typed Name and Title

ATTEST:
